



# SLOUGHHOUSE

## Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

### Regular Meeting of the Board Sloughhouse Resource Conservation District Agenda

When: March 18, 2025  
Where: Sloughhouse RCD Office  
13147 Jackson Rd.  
Sloughhouse, CA 95683

or

Via Zoom: <https://us02web.zoom.us/j/85766858945>  
Meeting ID: 857 6685 8945

Time: 12:30 pm – 3:30 pm

**PUBLIC COMMENT** – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person and no more than fifteen (15) minutes per topic. For good cause, the Board Chairman may waive these limitations.

**AGENDA ITEM TIME FRAME** – All time allotments are suggested by staff and are an estimate only and subject to change.

**ACCESSIBILITY** - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact SRCDD Staff before the day of the meeting via email [[info@SloughhouseRCD.org](mailto:info@SloughhouseRCD.org)] or telephone [916-526-5447] to discuss your accessibility needs.

#### 1. OPENING / CALL TO ORDER

#### 2. PUBLIC COMMENT FROM THE FLOOR (Non-Agenda Items)

##### TREASURY REPORT:

*Sloughhouse RCD Treasurer will provide a report on fiscal updates.*

#### 3. CONSENT CALENDAR:

*Any Board member may request and remove any item from the consent agenda and place that item on the regular portion of the agenda as specified.*

- a. Agenda – March 18, 2025
- b. Minutes – February 18, 2025
- c. Financial Report – March 2025

**REPORTS:**

- a. SRCD Board Reports

**GENERAL BUSINESS ACTION ITEMS:**

1. South American Subbasin
  - a. GSP Scope of Work and Budget
2. CGA Funding Agreement
3. California Special District Association (CSDA) Agreement Extension
4. RCD Letter on the Delta Tunnel
5. DWR Stream Gage Improvement Program (CalSIP)
6. Maps Update
7. Grant Updates
  - a. Conservation Agriculture Planning Grant Program (CAPGP)
  - b. Water Efficiency Technical Assistance (WETA)

**GROUNDWATER SUSTAINABILITY AGENCY ACTION ITEMS:**

8. Cosumnes Groundwater Authority
  - a. Groundwater Monitoring

**INFORMATIONAL / DISCUSSION ITEMS**

9. SRCD Staff Report

**IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

*Board Members may request items to be placed on future agendas.*

**ADJOURNMENT**

PO Box 1105      Sloughhouse, California 95683

916-526-5447      info@SloughhouseRCD.org



# SLOUGHHOUSE

## Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

### Meeting of the Board - MINUTES Sloughhouse Resource Conservation District

When: Tuesday, February 18, 2025  
Where: Sloughhouse Resource Conservation District Office  
13147 Jackson Rd.  
Sloughhouse, CA 95683

Or

Via Zoom: <https://us02web.zoom.us/j/85766858945>  
Meeting ID: 857 6685 8945 12:30 pm – 3:30 pm

Time: 12:30 pm – 3:30 pm

Board Members: Herb Garms, Gary Silva Jr., Jay Schneider, Lindsey Carter, Teresa Flewellyn  
Associate Directors: Barbara Washburn  
Staff: Brittany Friedman, Chris Timmer

*\*\*A recording of this meeting can be found on the Sloughhouse RCD website at:  
<https://srcd.specialdistrict.org/meetings> \*\**

#### **OPENING**

Chairman Garms called the meeting to order at 12:30 PM

#### **PUBLIC COMMENT**

Any member of the public may address the Board concerning any matter not on the Agenda within the Board/District's jurisdiction.

#### **TREASURY REPORT**

Treasurer Gary Silva provided an update on SRCD's financials including the current invoices for the month. Treasurer Silva introduced SRCD's new bookkeeper Shawna who will be working part-time for SRCD and will be focusing on overall financial organization, upkeep and

QuickBooks maintenance. Treasurer Silva requested staff to track projects/programs, community events, meetings that staff attend and to track them on a weekly basis with timecards to help ensure accuracy with financial tracking and reporting.

**CONSENT CALENDAR:**

- a. Agenda – February 18, 2025
- b. Minutes – January 15, 2024
- c. Financial Report – February 2025

*Director Silva moved to approve the consent calendar.*

*Director Schneider seconded the motion.*

*The motion passed with all in favor.*

**REPORTS:**

- a. Sacramento County Ag. Commissioners Report – None.
- b. NRCS Report – Toney Tillman – District Conservationist for the Elk Grove NRCS field office provided an update to staff. There is currently a hiring freeze with all federal agencies, and there is no specific information on when the hiring freeze will be released. Currently, all NRCS employees who were considered in probationary period, were sent termination letters and are currently no longer employed at NRCS. This will affect NRCS CA field offices significantly, including the local Elk Grove office. A deferred resignation program has been initiated which allows federal employees to request to resign early. This will also affect NRCS offices throughout California. The local NRCS Elk Grove office will be down to one planner starting on March 1, 2025. Link to full written report: [NRCS Report](#)
- c. SRCD Board Reports
  - Director Garms & Director Flewellyn provided a report after attending the Galt Irrigation District (GID) board meeting. There was a discussion that the local Groundwater Sustainability Agencies (GSAs) could form a group that collaborates and cooperates with projects, studies, grants & other related items that will help with planning, project implementation, etc. These discussions are in the very beginning stages but could be a great opportunity for collaboration and support for both smaller and bigger GSA's in the basin. The main purpose is to work together to develop structured plans/projects that align with the Groundwater Sustainability Plan (GSP) and the Sustainable Groundwater Management Act (SGMA).

**GENERAL BUSINESS ACTION ITEMS**

**1. Sacramento Valley Conservancy/SRCD Partnership**

Sacramento Valley Conservancy (SVC) presented additional information regarding the proposed Beaver Dam Analog proposal. Eric Kellegrew from SVC first reported on the details of the proposed project. David Greenspan described how it can benefit the land,

species, and pollinators to the area. Director Schneider expressed concerns about disease and how the project could impact on the land in a negative way. SVC then explained how changing the hydrology ever so slightly will help with erosion control, increasing aquifer recharge and helping restore the land. Director Silva had concerns over the possible erosion caused.

*Director Schneider moved to table this item/project.*

*Director Flewellyn seconded the motion.*

*The motion passed with all in favor.*

## **2. CGA Member Contribution Funding Agreement**

The board discussed the adopted CGA Member Agency Contribution Agreement for Fiscal Year 2024-2025. Currently there is a one-year agreement that it is suggested to change to a multiyear agreement. SRCD and Galt Irrigation District (GID) both have concerns regarding payments and how the money will be used at CGA level. It was recommended that CGA provides more clarity about what the money will be used for. Director Carter stated that GSA's need to provide more direction to help CGA with viable solutions regarding member contributions. Director Carter also recommended that the GSAs could work with CGA to strike out language and add language that has caused concerns regarding the agreement. Director Carter stated she would welcome a motion to strike out language with direction from the GSA's. It was also mentioned that language can be added to Terms #2 regarding appealed notations to help relieve SRCD & GID concerns. Director Carter will present the proposed amendments to the terms at the CGA board during the March board meeting.

## **3. Resolution, General Board-Staff Communications**

Director Garms presented a Resolution on staff communication as it relates to the board. It was also recommended creating an Ad Hoc committee for staffing communications document review, updating job descriptions & job duties. Director Garms appointed Director Silva & Director Flewellyn to join the committee.

*Director Scheider moved to approve the Resolution.*

*Director Silva seconded the motion*

*The motion passed with all in favor.*

## **4. RCD Letter on the Delta Tunnel**

It was suggested at the December 2024 SRCD Board meeting that staff investigate creating a Letter from Sloughhouse RCD, voicing our opposition to the Delta Conveyance Project and Tunnel. Staff created a draft letter and presented it to the Board. Director Schneider recommended that the letter is edited with language that is more suitable for

our local region. Director Carter will do further research to make edits and to ensure the timing is appropriate. This item will be brought back at the SRCD March board meeting.

#### **5. Moving SRCD PO Box Location**

The Board discussed moving SRCD's PO Box location from Elk Grove to Rancho Murrieta so it can be closer to the new office. Director Garms commented that there may be mail issues after the move and recommends keeping the Elk Grove PO Box 6 months after the Rancho Murrieta PO Box is opened.

*Director Silva moved to approve the moving of PO Box locations.*

*Director Schneider seconded the motion*

*The motion passed with all in favor.*

#### **6. Letter of Support Requests**

This item was tabled.

#### **7. Grant Updates**

##### **- Conservation Agriculture Planning Grant Program (CAPGP)**

Staff provided a report/update on the CAPGP grant. There have been 17 plans completed overall with 1 grazing management plan in the process, 1 soil health management plan available, 1 irrigation plan and 3 carbon farms. The second invoice will be submitted this month to CDFA in the amount of \$42,400. Staff also presented information about Carbon Cycle Institutes monthly café hour webinar and that it will be hosted on March 6<sup>th</sup>, 2025.

##### **- Water Efficiency Technical Assistance Grant (WETA)**

- Staff provided a report/update that CDFA approved a project modification request to move funds in the WETA budget. \$3,000 was added to Consultant Funds line item 2.2 Contract TBD, Pump Efficiency Tests. \$2,000 was removed from Other Expenses line item 3.1 Trainings, and \$1,000 was removed from Budgeted Supplies Fund line item 1.1 Initial Outreach. Staff informed the board that Invoice #5 was submitted to CDFA for a total reimbursement of \$28,610.99 this past month.
- Staff presented the Mobile Irrigation Lab to owners/growers at the Sacramento Farm Bureau Safety Seminar. There were roughly 20-25 attendees
- Staff presented an opportunity for SRCD to lease a vehicle/truck for the Mobile Irrigation Lab and possibly for future projects and programs. The WETA grant language states that leasing a vehicle is an allowable cost. Staff is currently working with several dealers with total lease costs and estimate several leases that can be 71% - 90% covered by the WETA grant.
- Staff proposed that SRCD initiates a Truck Use Fee policy. The "Truck Rental/Use Fee" shall be \$100 for each time the truck is checked out. The money collected can be used to pay off lease down payment & monthly payments.

- Flyer campaign has started, and Mobile Irrigation Lab flyers have been posted throughout the District and just outside the District in Lower Cosumnes RCD boundaries.
- SRCD, NRCS and Yolo County RCD have been working close together and have been willing to partner, collaborate and help pass along Mobile Irrigation Lab information to interested growers. NRCS engineering staff and planning staff have begun coordinating appointments with the Mobile Irrigation Lab to provide the best possible service for growers. There are typically many different services needed on one site.
  - **DWR - CALSIP stream gage grant**  
Staff has no update as of February 18<sup>th</sup> and hope for a update in the coming month. CALSIP staff received a high volume of applications which is causing some of the delays.

**8. Cosumnes Groundwater Authority Update**

Next meeting is Wednesday, March 5, 2025, to discuss the annual report and the funding agreement

**9. South American Subbasin Groundwater Sustainability Plan Implementation**

Staff presented that SASB would like comments on the SASb Draft Annual Report WY 2024 that was recently put together. There is no specific date on when comments are due. The report is available here: [Draft SASb WY2024 Annual Report](#)

**10. SRCD Staff Report**

- Two more action items are being worked on to complete the audit.
- Staff will attend the California Small Farm Conference on Feb 23 – 28. The sessions are mostly online with one in-person session in Sacramento.
- Staff, along with Treasurer Gary Silva, have begun working with Shawna, a part-time bookkeeper, to assist with overall financial structures as we continue to take on more grants and bring in more funding.

**IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

The Board approved the following future agenda items by consensus:

- SRCD Office Security & keypad Locks
- CGA Member Contribution Funding Agreement
- Delta Tunnel Letter
- Schedule Resolution
- Support Letters

ADJOURNMENT Chair Garms adjourned the meeting at 3:51 pm.

# Sloughhouse Resource Conservation District

## Expenses Needing Board Approval

All Dates

DATE	AMOUNT	MEMO/DESCRIPTION
Brittany Friedman		
02/28/2025	81.48	
<b>Total for Brittany Friedman</b>	<b>\$81.48</b>	
CARCD		
02/28/2025	16,149.54	Staff Wages - Feb 2025
<b>Total for CARCD</b>	<b>\$16,149.54</b>	
Chris Timmer		
03/04/2025	129.38	
03/04/2025	100.45	WETA Mileage Reimbursement - Feb 2025
<b>Total for Chris Timmer</b>	<b>\$229.83</b>	
Herb Garms		
03/03/2025	680.66	
<b>Total for Herb Garms</b>	<b>\$680.66</b>	
Knutsen Pump Testing (916) 215-1510		
02/26/2025	500.00	
<b>Total for Knutsen Pump Testing</b>	<b>\$500.00</b>	
Kronick		
02/26/2025	2,240.00	
<b>Total for Kronick</b>	<b>\$2,240.00</b>	
Shawna Ahlback		
03/04/2025	1,267.20	
<b>Total for Shawna Ahlback</b>	<b>\$1,267.20</b>	
Wildeye		
03/07/2025	220.00	Telemetry Install for Monitoring
<b>Total for Wildeye</b>	<b>\$220.00</b>	
<b>TOTAL</b>	<b>\$21,368.71</b>	



A/R Aging Detail Report - Monthly  
 Sloughhouse Resource Conservation District  
 As of March 11, 2025

DATE	TRANSACTION TYPE	NUM	CUSTOMER FULL NAME	DUE DATE	OPEN BALANCE	LINE DESCRIPTION
<b>1 - 30 days past due</b>						
02/06/2025	Invoice	10001180186128	California Department of Food and Agriculture	03/08/2025	\$28,610.99	WETA Invoice #4
<b>Total for 1 - 30 days past due</b>					<b>\$28,610.99</b>	
<b>CURRENT</b>						
02/10/2025	Invoice	10001180186129	California Department of Food and Agriculture	03/12/2025	\$42,400.00	CAPGP Invoice #3
02/25/2025	Invoice	10001180186133	Cosumnes Groundwater Authority	04/26/2025	\$3,750.00	
<b>Total for CURRENT</b>					<b>\$46,150.00</b>	
<b>TOTAL</b>					<b>\$74,760.99</b>	

# Sloughouse Resource Conservation District

## Balance Sheet

As of March 11, 2025

	TOTAL
<hr/>	
<b>ASSETS</b>	
Current Assets	
Bank Accounts (Sac County + Five Star Bank)	
Operations Sustainability Reserves (6576) - 2	258,947.58
Public Checking (2162) - 2	195,740.77
Special Projects Reserve (6568) - 2	258,947.58
<b>Total Bank Accounts (Sac County + Five Star Bank)</b>	<b>\$713,635.93</b>
Accounts Receivable	
Accounts Receivable (A/R)	74,760.99
<b>Total Accounts Receivable</b>	<b>\$74,760.99</b>
<b>Total Current Assets</b>	<b>\$788,396.92</b>
<b>TOTAL ASSETS</b>	<b>\$788,396.92</b>
<hr/>	
<b>LIABILITIES AND EQUITY</b>	
Liabilities (Accounts Payable)	
Current Liabilities	<b>\$21,368.71</b>
<b>Total Liabilities (Accounts Payable)</b>	<b>\$21,368.71</b>
Equity	
Opening balance equity	565,704.91
Retained Earnings	40,056.41
Net Revenue	161,266.89
<b>Total Equity</b>	<b>\$767,028.21</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$788,396.92</b>
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# Sloughouse Resource Conservation District

Budget vs. Actuals: SRCD FY 24-25 Budget - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
4600 Services (Staff Support)	24,750.00	65,000.00	-40,250.00	38.08 %
4910 Investment management fees	11,548.49		11,548.49	
Contributed income				
4500 Grant Income	169,024.10	154,025.00	14,999.10	109.74 %
<b>Total Contributed income</b>	<b>169,024.10</b>	<b>154,025.00</b>	<b>14,999.10</b>	<b>109.74 %</b>
Investment income				
4900 Interest Income (94941000)	15,272.54	18,000.00	-2,727.46	84.85 %
<b>Total Investment income</b>	<b>15,272.54</b>	<b>18,000.00</b>	<b>-2,727.46</b>	<b>84.85 %</b>
Other Income				
4100 Tax Revenue (91-)	92,223.87	177,813.00	-85,589.13	51.87 %
4200 Groundwater Sustainability Fee	126,266.25	222,903.00	-96,636.75	56.65 %
4300 Intergovernmental Revenue (95-)	526.41	2,000.00	-1,473.59	26.32 %
4700 Misc. Other Revenue (97979000)	2,340.00	2,000.00	340.00	117.00 %
<b>Total Other Income</b>	<b>221,356.53</b>	<b>404,716.00</b>	<b>-183,359.47</b>	<b>54.69 %</b>
<b>Total Revenue</b>	<b>\$441,951.66</b>	<b>\$641,741.00</b>	<b>\$ -199,789.34</b>	<b>68.87 %</b>
<b>GROSS PROFIT</b>	<b>\$441,951.66</b>	<b>\$641,741.00</b>	<b>\$ -199,789.34</b>	<b>68.87 %</b>
<b>Expenditures</b>				
5100 Program Expenses	208.50		208.50	
5250 SRCD GSA Expenses (General)	3,951.24		3,951.24	
5270 Education, Training, & Staff Development (20203600)	1,690.00	6,000.00	-4,310.00	28.17 %
5320 Misc. Expenses (20227504)	1,983.84	4,000.00	-2,016.16	49.60 %
5335 Business-Meal & entertainment	846.62		846.62	
5337 Cell Phone	1,593.83	6,000.00	-4,406.17	26.56 %
5370 Office Supplies (Consumable) (20207600)	8,441.22	20,000.00	-11,558.78	42.21 %
Bank fees & service charges				
5200 Assessment/Collections Services (20250700)	1,305.10	1,750.00	-444.90	74.58 %
<b>Total Bank fees &amp; service charges</b>	<b>1,305.10</b>	<b>1,750.00</b>	<b>-444.90</b>	<b>74.58 %</b>
Memberships & subscriptions				
5260 Dues, Memberships, Subscriptions, Publications, etc. (20206100)	6,016.26	4,000.00	2,016.26	150.41 %
<b>Total Memberships &amp; subscriptions</b>	<b>6,016.26</b>	<b>4,000.00</b>	<b>2,016.26</b>	<b>150.41 %</b>
Printing & photocopying				
5240 Printing and Copying	527.08		527.08	
<b>Total Printing &amp; photocopying</b>	<b>527.08</b>		<b>527.08</b>	
Shipping & postage				
5340 Postage/Shipping (20292200)	553.74	3,000.00	-2,446.26	18.46 %
<b>Total Shipping &amp; postage</b>	<b>553.74</b>	<b>3,000.00</b>	<b>-2,446.26</b>	<b>18.46 %</b>
Small tools & equipment				
5280 Equipment, Tools, Furniture (<\$5k)	6,130.92		6,130.92	
<b>Total Small tools &amp; equipment</b>	<b>6,130.92</b>		<b>6,130.92</b>	
<b>Total 5370 Office Supplies (Consumable) (20207600)</b>	<b>22,974.32</b>	<b>28,750.00</b>	<b>-5,775.68</b>	<b>79.91 %</b>

# Sloughouse Resource Conservation District

Budget vs. Actuals: SRCD FY 24-25 Budget - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5510 CDFA Conservation Ag Planning Grant (CAPGP)	67,340.00	2,000.00	65,340.00	3,367.00 %
5520 CDFA Water Efficiency Technical Assistance Grant (WETA)				
5221 WETA Personnel - Salaries & Wages	45,291.70	77,613.00	-32,321.30	58.36 %
5222 WETA Supplies	161.17	6,000.00	-5,838.83	2.69 %
5223 WETA Travel	1,024.62	1,808.00	-783.38	56.67 %
5224 WETA Contractors/Labor Costs	7,110.21	15,000.00	-7,889.79	47.40 %
5225 WETA Other Direct Costs	140.00		140.00	
<b>Total 5520 CDFA Water Efficiency Technical Assistance Grant (WETA)</b>	<b>53,727.70</b>	<b>100,421.00</b>	<b>-46,693.30</b>	<b>53.50 %</b>
Contract & professional fees				
5330 Other Professional Services (20259100)	1,900.00	15,000.00	-13,100.00	12.67 %
5380 Cosumnes Groundwater Authority Contribution (20281204)		149,413.00	-149,413.00	
5390 South American Subbasin SGMA Contributions (20289900)	7,127.00	9,000.00	-1,873.00	79.19 %
Accounting fees	1,267.20	3,500.00	-2,232.80	36.21 %
Legal fees				
5350 Legal - General (20253100)	7,484.00	20,000.00	-12,516.00	37.42 %
5355 Legal - Groundwater (20253100)	828.00	15,000.00	-14,172.00	5.52 %
<b>Total Legal fees</b>	<b>8,312.00</b>	<b>35,000.00</b>	<b>-26,688.00</b>	<b>23.75 %</b>
<b>Total Contract &amp; professional fees</b>	<b>18,606.20</b>	<b>211,913.00</b>	<b>-193,306.80</b>	<b>8.78 %</b>
Grant Writing/Youth Education		10,000.00	-10,000.00	
Insurance				
5300 Insurance (20205100)	2,276.15	4,000.00	-1,723.85	56.90 %
<b>Total Insurance</b>	<b>2,276.15</b>	<b>4,000.00</b>	<b>-1,723.85</b>	<b>56.90 %</b>
Occupancy				
Cleaning	520.00		520.00	
Rent	9,000.00	18,000.00	-9,000.00	50.00 %
<b>Total Occupancy</b>	<b>9,520.00</b>	<b>18,000.00</b>	<b>-8,480.00</b>	<b>52.89 %</b>
Payroll expenses				
Salaries & wages				
5000 Staff Expenses (20254100)				
Payroll Admin Fee	5,358.09		5,358.09	
Staff Payroll (Friedman)	75,829.83	120,351.00	-44,521.17	63.01 %
Staff Payroll (Timmer)	12,831.34	29,649.00	-16,817.66	43.28 %
<b>Total 5000 Staff Expenses (20254100)</b>	<b>94,019.26</b>	<b>150,000.00</b>	<b>-55,980.74</b>	<b>62.68 %</b>
<b>Total Salaries &amp; wages</b>	<b>94,019.26</b>	<b>150,000.00</b>	<b>-55,980.74</b>	<b>62.68 %</b>
<b>Total Payroll expenses</b>	<b>94,019.26</b>	<b>150,000.00</b>	<b>-55,980.74</b>	<b>62.68 %</b>
Repairs & maintenance				
5360 Repair and Maintenance	895.00		895.00	
<b>Total Repairs &amp; maintenance</b>	<b>895.00</b>		<b>895.00</b>	
Travel				
5400 Transportation (Travel, Mileage)	1,052.11	1,500.00	-447.89	70.14 %
<b>Total Travel</b>	<b>1,052.11</b>	<b>1,500.00</b>	<b>-447.89</b>	<b>70.14 %</b>

# Sloughhouse Resource Conservation District

Budget vs. Actuals: SRCD FY 24-25 Budget - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Expenditures</b>	<b>\$280,684.77</b>	<b>\$542,584.00</b>	<b>\$ -261,899.23</b>	<b>51.73 %</b>
NET OPERATING REVENUE	\$161,266.89	\$99,157.00	\$62,109.89	162.64 %
NET REVENUE	\$161,266.89	\$99,157.00	\$62,109.89	162.64 %

**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025

Agenda Item #: 1

Agenda Item Subject: **South American Subbasin Groundwater Sustainability Plan  
Implementation**

To: SRCD Board of Directors

From: Brittany Friedman, District Manager

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**South American Subbasin Groundwater Sustainability Plan (GSP) Implementation**

Links: [South American Subbasin Website](#)

**SASb Updates**

Sloughhouse RCD attended the SASb Executive Director Meeting on February 25, 2025. We heard an update regarding the Harvest Water Project, looked over the WY '24 Annual Report which has been shared with the GSAs, discussed the draft budget for the 5-year GSP Evaluation, and heard the news that John Woodling will be stepping down as the GSP/SCGA Manger in June/July 2025. An RFP will be put out to replace him in the near future.

The Domestic Well Advisory Committee will meet in May 2025 (date TBD) and SASb Newsletter will be distributed soon. The WY 2024 SASb Draft Annual Report was also recently distributed and can be found here: [SASb DRAFT Annual Report WY 2024](#)

John Woodling is attending this meeting to discuss the updated Draft Scope and Budget for the SASb GSP Evaluation. SRCD is currently represented by one representative and has an assignable GSP Administration and Implementation cost of 3.7%, totaling \$23,239.70.

**Attachment:** [SASb GSP Evaluation Scope and Budget - DRAFT](#)

**Additional Links:** [Review of GSP by DWR with Corrective Actions](#)  
[DWR Guidance on GSP Evaluations and Updates](#)  
[Data Gaps and Management Actions in SASb GSP](#)  
[DWR Interconnected Surface Water Papers](#)

**Recommendations:**

Discuss the updated Draft Scope and Budget of the SASb GSP Evaluation and submit any comments to SASb/John Woodling.

**SASB GSP Evaluation and Update - DRAFT Scope and Budget**  
**1/16/2025**

Task and Subtask		Total
<b>1.0 Project Management</b>		<b>\$45,000</b>
<b>2.0 Update Hydrogeologic Conceptual Model</b>		<b>\$12,500</b>
2.1 Evaluate AEM Data		\$12,500
<b>3.0 Develop and Summarize New Information</b>		<b>\$55,000</b>
3.1 GW Levels and WQ Data and Trends		\$30,000
3.2 Land/Water Use		\$10,000
3.3 Evaluate Regional Characterization of Climate Change		\$10,000
3.4 GSA Authorities and Enforcement Actions		\$5,000
<b>4.0 CoSANA Model Updates</b>		<b>\$0</b>
<b>5.0 CoSANA Model Scenarios</b>		<b>\$88,000</b>
5.1 ISW Depletion Analysis		\$80,000
5.2 Support and Oversee Modeling		\$8,000
<b>6.0 Assess Monitoring Networks</b>		<b>\$150,000</b>
6.1 Assess Water Level Monitoring Network		\$20,000
6.2 Determine Depths and Screened Intervals of Water Level Wells		\$10,000
6.3 Assess Water Quality Monitoring Network and Add Arsenic		\$20,000
6.4 Address DWR Comments on Subsidence Network		\$5,000
6.5 Add Stream Gages on Cosumnes River (potential grant funded)*		\$80,000
6.6 Monitoring and Maitnenance of stream gage (year 1)		\$15,000
<b>7.0 Evaluate SMCs</b>		<b>\$50,000</b>
7.1 Evaluate Water Level SMCs and Consider Revisions		\$30,000
7.2 Evaluate and Modify WQ SMC		\$15,000
7.3 Evaluate Subsidence SMC		\$5,000
<b>8.0 Status of Projects and Management Actions</b>		<b>\$45,000</b>
8.1 Describe Domestic Well Number and Occurrence		\$10,000
8.2 Update Domestic Well Vulnerability Analysis		\$20,000
8.3 Summarize DWAG and VMP		\$10,000
8.4 Summarize Progress on Projects		\$5,000
<b>9.0 Prepare Evaluation Report and GSP Update</b>		<b>\$150,500</b>
9.1 Update HCM Section		\$10,000
9.2 Update Water Budget Section		\$10,000
9.3 Prepare ISW Analysis Section		\$37,500
9.4 Update SMC Section		\$15,000
9.5 Update CoSANA Model Documentation		\$5,000
9.6 Update Sustainable Yield Section		\$8,000
9.7 Update PMA Section		\$10,000
9.8 Prepare Periodic Evaluation Sections		\$20,000
9.9 Assemble Report and GSP Amendments		\$30,000
9.10 Hearings and Adoption of GSP Amendments		\$5,000
<b>10.0 Outreach, Engagement and Coordination</b>		<b>\$50,000</b>
10.1 GSP Working Group Meetings		\$30,000
10.2 Public Meetings		\$20,000
<b>SubTotal</b>	*Task 6.5 dependent on grant funding	<b>\$646,000</b>
<b>Total</b>	Local funding less Task 6.5	<b>\$571,000</b>
<b>Contingency</b>	10%	<b>\$628,100</b>

GSA Cost Share Amounts	Percentage	Amount
SCGA	74.9%	\$470,446.90
OHWD	13.0%	\$81,653.00
NDGSA	5.8%	\$36,429.80
SRCD	3.7%	\$23,239.70
Sac County	2.6%	\$16,330.60
<b>Total</b>	<b>100.0%</b>	<b>\$628,100.00</b>

**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025

Agenda Item #: 2

Agenda Item Subject: **CGA Member Contribution Funding Agreement**

To: SRCD Board of Directors

From: Brittany Friedman, District Manager

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**Member Contribution Agreement (Current Fiscal Year, 2024-2025)**

On March 5, 2025 the Cosumnes Groundwater Authority Board of Directors adopted a Member Agency Contribution Agreement for Fiscal Year 2024-2025. Now GSAs need to adopt the agreement and invoices will be developed. The agreement is attached.

Agencies have the option of paying in one or two installments. The deadline to pay is June 30, 2025. A portion of the Groundwater Fees will be kept by each GSA. For Sloughhouse RCD, this money will be set aside in the California CLASS account and be used for studies, recharge projects, or other SGMA-related activities as spelled out by the CGA Recommended Corrective Actions and Project Management Actions.

**Attachment:** [CGA Member Agency Contribution Agreement](#)

**RECOMMENDATION:**

Adopt the CGA Contribution Agreement.



## **COSUMNES GROUNDWATER AUTHORITY MEMBER AGENCY CONTRIBUTION AGREEMENT**

THIS AGREEMENT is made this \_\_\_\_\_, 2025 between COSUMNES GROUNDWATER AUTHORITY (“CGA”), a California Joint Powers Authority, by and through its Board of Directors, and the seven Groundwater Sustainability Agencies (“GSAs”) of the Cosumnes Subbasin, which are: Amador County Groundwater Management Authority (“Amador”), City of Galt (“City”), Clay Water District (“Clay”), Sacramento County Groundwater Sustainability Agency (“County”), Galt Irrigation District (“Galt ID”), Omochumne-Hartnell Water District (“OHWD”), and Sloughhouse Resource Conservation District (“Sloughhouse RCD”), each of which is a “Party” to or a “Member” of this Agreement.. Each of the parties to this Agreement shall individually be referred to as the “Party,” or collectively, as the “Parties.” This Agreement is effective as of the date the last Party signs the Agreement.

### **RECITALS:**

WHEREAS, the CGA was formed to implement certain aspects of the Sustainable Groundwater Management Act (“SGMA”) and the Cosumnes Groundwater Sustainability Plan (“GSP”); and

WHEREAS, Section 5.2 of the Joint Powers Agreement forming CGA directs that members “shall share in the general operating and administrative and project costs of operating the Authority, as outlined in the annual budget documents;” and

WHEREAS, the JPA Agreement further provides that each Member will be responsible for contributing its share of such costs through an agreed upon contribution; the implementation of a groundwater fee program; or other written agreements; and

WHEREAS, consistent with that direction, the Members entered into an Initial Funding and Revenue Agreement for Implementation of a Groundwater Sustainability Plan in 2021, and have provided annual contributions under that structure since that time, based on a cost allocation of roughly \$10/irrigated acre per member; and

WHEREAS, each Member’s share of costs of the Authority, not otherwise covered by fees directly collected by the Authority, shall be assessed twice yearly pursuant to Section 5.2(f) of the JPA; and

WHEREAS, CGA approved its Cosumnes Groundwater Authority Rate and Fee Study in April 2024 (“2024 Fee Study”), expanding upon the prior irrigated acreage to provide specific consideration for residential, commercial, and public water system use in calculating groundwater related fees.

WHEREAS, the CGA Board of Directors adopted its Fiscal Year 2024-2025 budget in June 2024; a summary of that budget is attached hereto as Exhibit 1.

**NOW THEREFORE**, the Parties, on the terms and conditions herein set forth, hereby agree as follows:

**TERMS:**

1. **Member FY 2024-2025 Contributions:** The Members’ 2024-2025 budgeted contributions are set forth in Exhibit 2 (“2024-2025 Cosumnes Groundwater Authority Income”). CGA will issue invoices for each Party’s 2024-2025 member contributions based on the amounts identified in Exhibit 2. Invoices will be issued in February 2025 and June 2025, with final payment due in full on or before July 1, 2025.
2. **Adjustments to FY 2024-2025 Member Contribution Obligation:** The Member contributions set out in Exhibit 2 are based on Members’ allocated collections under the 2024 Fee Study, adjusted based on feedback from the Members during the 2024-2025 Budget development process.
  - a. Excess Contributions: Exhibit 2 anticipates Member contributions in excess of the 2024-2025 budgeted CGA expenses. Each Member’s contribution will be applied first to the proportionate share of budget attributable to that member. Collections in excess of actual expenses will be deposited into a restricted reserve, for use in the preparation of the GSP 5-year Update.
  - b. Reductions in Contributions: In the event that any Member is unable to collect its budgeted contribution, that Member must provide the Board with justification for the reduced contribution including documentation to support the reduction, including, but not limited to landowner groundwater fee appeals.
3. **In-Kind Contributions:** No in-kind contributions will be collected for Fiscal Year 2024-2025.
4. **Agreement Term:** This Agreement sets out Members’ FY 2024-2025 Member contributions. It may be modified, amended, or extended by written agreement of the Parties.

**SIGNED:**

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**Lindsey Carter, President**  
**Cosumnes Groundwater Authority**

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**Date:**

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**President  
Amador County Groundwater  
Management Authority**

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**Date:**

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**Director of Public Works  
City of Galt**

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**Date:**

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**President  
Clay Water District**

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**Date:**

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**Representative  
Sacramento County Groundwater  
Sustainability Agency**

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**Date:**

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**President  
Galt Irrigation District**

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**Date:**

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**President  
Omochumne-Hartnell Water District**

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**Date:**

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**EXHIBIT 1**

**FY 2024-2025 Cosumnes Groundwater Authority Budget**

**Adopted June 2024**

**Regulatory and Operational Budget**

<b>Activity</b>	<b>FY 24-25</b>
Personnel	\$70,000
Legal	\$15,000
Public Outreach Supplies	\$10,000
Annual Report	\$33,000
Data Management System	\$4,000
EKI GSP Technical Support	\$50,000
Groundwater Monitoring	\$4,500
Office Supplies, Subscriptions & Miscellaneous	\$5,000
Financial Audit	\$10,000
Grant Funding Exploration	\$5,000
Data Gaps	\$30,000
Folsom Water Application	\$5,000
Reserves	\$50,000
Restricted Reserves – 5 year GSP	\$195,430
<b>Totals</b>	<b>\$486,930</b>

## EXHIBIT 2

### FY 2024-2025 Cosumnes Groundwater Authority Income

#### Revenue - Member Contributions

GSA	FY 24-25 Contributions	Percentage
City of Galt	\$20,376	4.19%
Amador CGMA	\$10,558	2.17%
Galt Irrigation District	\$191,677	39.36%
Clay Water District	\$15,003	3.08%
OH Water District	\$31,352	6.44%
Sloughhouse RCD	\$166,194	34.13%
County of Sacramento	\$51,770	10.63%
<b>Total</b>	<b>\$486,930</b>	<b>100%</b>

**Sloughouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025

Agenda Item #: 3

Agenda Item Subject: **California Special District Association (CSDA) FY 25-26 MOU**

To: SRCD Board of Directors

From: Brittany Friedman, District Manager

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**Background**

In May 2024 the SRCD Board re-authorized an agreement with Rick Wood and the California Special District Association (CSDA) for up to \$5,000 through April 2025. At this time, \$1,290 has been spent.

Staff is looking to extend the current contract for the next fiscal year with \$3,710 remaining in the CSDA approved budget.

**Attachments**

[SRCD and CSDA Financial Services Agreement \(link only\)](#)

**Staff Recommendation**

- Approve the CSDA Financial Services Agreement through May 2026

**AGREEMENT FOR ACCOUNTING & FINANCIAL SERVICES**  
**BETWEEN**  
**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION**  
**and**  
**SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT**

THIS AGREEMENT is made and entered into this 18<sup>th</sup> day of March 2025, by and between Sloughhouse Resource Conservation District, a political subdivision of the State of California, hereinafter referred to as “District” or “SRCD” and California Special Districts Association, hereinafter referred to as “CSDA.”

**RECITALS**

This Agreement is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

- A. District desires to engage the professional services of CSDA to perform such professional services as are specified in Section 1 and Exhibit A hereof.
- B. CSDA agrees to provide such services to District in accordance with the terms and conditions of this Agreement, and represents and warrants to District that CSDA possesses the necessary, skills, qualifications, and personnel to provide such services, all for the benefit of District.
- C. The performance of such professional services by CSDA has been determined by District to be in the public interest.

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, District and CSDA agree as follows:

**1. Scope of Work**

District engages the services of CSDA as an independent contractor to perform the work and render the services described in “Scope of Services” which is attached hereto as Exhibit A and incorporated herein by this reference (hereinafter referred to as the “Work”). The Work is not intended to replace services normally provided by licensed professionals, like attorneys or auditors, but rather provide assistance and general guidance to the District.

**2. Payment**

A. In consideration for the services to be performed by CSDA, District agrees to pay CSDA as specified in Exhibit A. District must maintain CSDA membership in good standing to receive services under this agreement.

Agreement for Accounting & Financial Services  
Between CSDA & SRCD

CSDA shall not be compensated for any services rendered nor reimbursed for any expenses incurred in excess of those authorized in this Agreement unless agreed to and approved in advance by the District in writing.

Payment of compensation shall be paid by District within thirty (30) business days after receipt of a monthly invoice from CSDA for the Work actually performed which shall specifically describe the details of the Work performed for which compensation is requested, and itemize the actual time expended by CSDA in providing such work. The monthly invoice shall describe the tasks and services performed, the time spent performing such services, the hourly rate charged therefor, and the identity of individuals performing such services for the benefit of District. The monthly invoice shall also include a detailed itemization of expenses incurred for which reimbursement is requested.

If the Work is satisfactorily completed and the monthly invoice is accurately computed, then District shall pay the invoice within thirty (30) days of its receipt. There shall be no compensation for extra or additional work or services by CSDA other than those specifically described in Exhibit A hereof, unless approved in advance in writing by the District. If payment of any monthly invoice is not received by CSDA within 30 days of its receipt, CSDA shall not perform any more services on behalf of District specified in Exhibit A until such payment has been received and the District is current on payment of all past due invoices to CSDA.

B. CSDA shall properly advise District as soon as reasonably practicable upon gaining knowledge of a condition, event or series of events that may affect the scope and/or cost of services to be provided pursuant to this Agreement. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by the District. In the event the District orders services added, deleted or reduced, the Scope of Services at Exhibit A shall be amended to specify the services added, deleted or reduced, and specify the compensation which shall likewise be added, deleted or reduced by a fair and reasonable amount. Said Amended Scope of Services shall be signed by both the District and CSDA as an Amendment to this Agreement, in order for such amended Scope of Services to be binding on the parties. CSDA shall only be compensated for services actually performed in accordance with a Scope of Services and any agreement regarding modified compensation executed by both parties to this Agreement.

### 3. **Term**

A. This Agreement shall take effect on the above date and shall continue in effect until completion of performance of the services specified in Exhibit A, or until terminated as provided below.

B. This Agreement may be terminated without cause for any or all portions of the Work by either party upon 30 days written notice to the other party.



C. In the event of Agreement termination, District shall pay to CSDA as full payment for all services performed and all expenses incurred under this Agreement, those amounts specified in a final invoice prepared by CSDA pursuant to the provisions of Section 2 hereof providing a detailed itemization of time spent performing services and expenses incurred for which reimbursement is requested through the date of notification of termination of this Agreement.

**4. Sub-consultants**

CSDA may employ other consultants necessary in connection with the performance of the Work with the prior written consent of District. The services of such consultants shall be coordinated and paid for by CSDA and District shall reimburse CSDA for the costs incurred in retaining such consultants as part of the monthly invoice from CSDA to District.

**5. Ownership of Documents**

All documents prepared by CSDA under this Agreement shall be the exclusive property of District. By this Agreement, CSDA transfers all of its right, title and interest in such documents to District. All confidential information that is communicated to CSDA by the District in connection with performing the above-mentioned accounting and financial services shall be held confidential by CSDA in full trust and confidence for the District's benefit. CSDA will not communicate or permit anyone else to communicate any of the District's information that is acquired while performing the accounting and financial services during or after the fulfilling of this Accounting and Financial Services Agreement. Any Public Records Act requests regarding the District's information shall be promptly referred to the District.

**6. Mutual Indemnification**

Each party hereby agrees to defend, indemnify, save and hold harmless the other party, its subsidiaries, affiliates, related entities, partners, agents, officers, directors, employees, attorneys, heirs, successors, and assigns, and each of them, from and against any and all claims, actions, demands, losses, damages, judgments, settlements, costs and expenses (including reasonable attorneys' fees and expenses), and liabilities of every kind and character whatsoever, which may arise by reason of: (i) any alleged willful negligent act or omission by the indemnifying party or any of its officers, directors, employees, or agents arising out of the performance of their respective obligations specified in this Agreement; and/or (ii) the indemnifying party's actual or alleged breach of any of the covenants, representations and warranties made in this Agreement. This indemnity shall require the payment of defense and indemnification costs and expenses as they occur. Each party shall promptly notify the other party upon receipt of any claim or legal action referenced in this Section. The provisions of this Section shall survive any termination or expiration of this Agreement.

**7. Independent Contractor.**

Agreement for Accounting & Financial Services  
Between CSDA & SRCD

The parties hereto agree that at all times during the term of this Agreement CSDA, CSDA's employees, sub-consultants and agents hired to perform services pursuant to this Agreement are independent contractors and are not agents or employees of District. CSDA shall have control over the means, methods, techniques, sequences, and procedures for performing and coordinating the Work required by this Agreement. If, in the performance of this Agreement, any third parties are employed or contracted by CSDA, such employees or subcontractors shall be entirely and exclusively under the direction, supervision and control of CSDA. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other term of employment or contract shall be determined by CSDA, and District shall have no right or authority over such persons or the terms of their employment or contract.

Therefore, neither CSDA or any third persons employed by or contracted by CSDA to perform services pursuant to this Agreement shall be entitled to workers' compensation benefits from District should CSDA or any of its employees, agents or contractors sustain an injury in the course of performing services specified in this Agreement. Furthermore, neither CSDA nor any third persons or contractors employed by CSDA shall be entitled to any other benefits payable to employees of District. CSDA hereby agrees to defend and hold District harmless from any and all claims that may be made against District based on any contention by any third party that an employer/employee relationship exists or that a contractual relationship exists between District and that third party by reason of this Agreement.

**8. Representative of District.**

The District Manager of District, or his or her designated representative, shall represent District in all matters pertaining to the services to be rendered under this Agreement, except where and if approval specifically is required by District's Board of Directors. All requirements pertaining to services to be rendered under this Agreement shall be submitted to the District Administrator or General Manager of the District. CSDA shall consult with the District Administrator or General Manager on all matters relative to this Agreement and District shall cooperate with CSDA in all matters relative to this Agreement in such a manner as will result in the performance of the Work without delay.

**9. Entire Agreement.**

This writing and the documents incorporated herein by reference as Exhibit A represents the sole, entire, exclusive and integrated contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. Each party to this Agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this Agreement or in the incorporated documents shall be valid or binding. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.

**10. Successors and Assignment.**

This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, CSDA shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of District.

11. **No Waiver of Rights.**

Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default. No payment by District to CSDA shall be considered or construed to be an approval or acceptance of any Work or a waiver of any breach or default. The use by either party of any remedy specified herein for the enforcement of this Agreement is not exclusive and shall not deprive the party using such remedy of utilizing any remedy provided by law.

12. **Severability.**

If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.

13. **Governing Law.**

This Agreement will be governed by and construed in accordance with the laws of the State of California. Any dispute in Court shall be brought within the Superior Court of the County of Sacramento.

15. **Notice.**

Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing via electronic mail and either served personally or sent by prepaid, first class U.S. mail addressed as follows:

District: SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT  
Attn.: Sloughhouse RCD  
PO Box 1105  
Sloughhouse, CA 95683  
Email: [info@sloughhousercd.org](mailto:info@sloughhousercd.org)

CSDA: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION  
Attn.: Neil McCormick, CEO  
1112 I Street Ste. 200  
Sacramento, CA 95814  
Email: [RickW@csda.net](mailto:RickW@csda.net)

Any party may change its address by notifying the other party of the change in the manner provided above.

By: \_\_\_\_\_  
Brittany Friedman  
District Manager

By: \_\_\_\_\_  
Neil McCormick  
Chief Executive Officer

## **EXHIBIT A**

### **Agreement Term, Scope of Work, and Payment for Services Rendered**

#### **TERM:**

This Agreement shall become effective 03/18/2025 and it shall continue in effect until 2/28/2026 unless it is terminated due to provisions stated in the agreement.

#### **SCOPE OF WORK:**

Under the terms and conditions stated in the Agreement, California Special Districts Association (CSDA) hereby agrees to the following specific accounting and financial services for the District:

- Review financial information
- Provide guidance and training to accounting staff
- Review/revise/assist appropriate accounting procedures/policies
- Assist with development/review/presentation of annual budgets
- Record basic accrual and deferral accounting transactions and reconciliation
- Prepare financial reports and other financial information as needed
- OPEB calculation, forecast and instruction
- GASB compliance and instruction
- CEBRT account management and guidance
- UAL compliance and instruction
- Assist accounting and finance-related outside parties in gathering information needed to perform their duties, such as the audit firm
- Review audit findings for suggested accounting improvements.
- Banking and investment options and implementation.
- Review, update/modify, and present financial information to staff, committees, and Board Members as needed
- GAAP compliance and instruction
- Review internal financial transaction processing, and recommend potential efficiencies
- Review internal controls and duty segregation in all finance operations, and recommend potential efficiencies
- Review finance department staffing and processes, and recommend potential efficiencies
- Meet with staff, committees, and Board Members as needed

In addition to the above stated accounting services, CSDA, using their discretion may also provide additional accounting and financial services for the District if the District requests and CSDA agrees with such request in writing. However, if the additional service is not as described in this section it will be billed separately to the District as stated below.

**PAYMENT FOR SERVICES RENDERED**

For the services to be performed by CSDA, the District hereby agrees to compensate CSDA. Fees for CSDA’s services as described in the above paragraph will be charged based on an hourly rate of \$125 per hour and not to exceed \$5,000 without prior written approval by District. Any additional services requested beyond the maximum agreed upon amount or that are not listed above, will be discussed with the District in advance of incurring the cost, and if agreed to in writing, will then be charged to the District at an hourly rate of \$125. Billing will be tracked in one-quarter (1/4) hour increments.

In addition to the fees specified above, the District will also reimburse CSDA for any reasonable incidental costs and expenses CSDA may incur while performing services for the District as stated in this Agreement. Costs and expenses will be agreed to in advance in writing and then billed to the District on a monthly basis and will be due and payable within 30 days of the notice receipt.

**PROVISION OF SCOPE OF WORK**

The District agrees that it will provide CSDA true and complete information upon request from CSDA that is vital for CSDA to perform the above-mentioned services in a timely manner.

The District hereby represents and warrants that it will be fully compliant with the applicable laws in its use of CSDA’s Services. The District also acknowledges that the performance of this Agreement does not conflict with any existing obligations of the District and this Agreement is a valid obligation of CSDA. The District represents that it legally authorized to contract with CSDA as a financial consultant to the District.

CSDA hereby represents and warrants that it will be compliant with all applicable laws in performing the above-mentioned services. CSDA also acknowledges that the performance of this Agreement does not conflict with any other outstanding obligations of CSDA and that this Agreement is a valid contractual obligation of CSDA enforceable in accordance with its terms. CSDA represents that it possesses all the necessary skills to perform all of the tasks outlined in the Scope of Work.

**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025

Agenda Item #: 4

Agenda Item Subject: **Delta Tunnel Letter from SRCD**

To: SRCD Board of Directors

From: Brittany Friedman, District Manager

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**Background**

It was suggested at the December 2024 SRCD Board meeting that staff investigate creating a Letter from Sloughhouse RCD, voicing our opposition to the Delta Conveyance Project and Tunnel. At the February 2025 Board meeting, staff and Director Carter were directed to create a draft opposition letter on behalf of the Sloughhouse Board.

The Delta Tunnel project is the latest version of a massive water infrastructure project that would divert water from the Sacramento River at Hood and Courtland, and put it in a 40+ mile tunnel 40 feet access to be exported to State Water Project contractors. Could also be used for wheeling Central Valley Project water.

**Link:** <https://savethedelta.saccounty.gov/Pages/DeltaTunnel.aspx>

**Attachment:** [SRCD Delta Tunnel Letter](#) (will be posted to website)

**Staff Recommendations**

- Provide feedback on the draft Delta Tunnel letter and/or approve letter to be sent

**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025  
Agenda Item #: 5  
Agenda Item Subject: DWR CalSIP  
To: SRCD Board of Directors  
From: SRCD Staff

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**Background – DWR CalSIP**

Sloughhouse RCD was successful in their application to reactive 3 stream gages (2 in the Cosumnes Subbasin and 1 in the South American Subbasin). The application requested a total of \$317,000 for all stream gages to cover engineering, telemetry and staff time costs. SRCD will need to fund maintenance expenses for the gages out-of-pocket beginning in 2027.

CalSIP serves to fully execute funding agreements by June 30, 2025. Gages should be fully operational by October 1, 2026. Sloughhouse RCD, Galt ID and Amador Water Agency met with DWR on March 7<sup>th</sup> to discuss the logistics of combing and consolidating the grant contracts to all run through Sloughhouse RCD as the main entity, for reporting purposes. DWR will soon send a spreadsheet regarding what they need for reporting. Staff, upon Board Direction, can work with legal to develop a Resolution, as requested by DWR.

- 2019-01 Deer C NR Sloughhouse CA
- 2009-01 Dry Creek NR Lone CA
- 2011-01 Dry Creek NR Galt CA

**Attachment:** [DWR CalSIP Award Letter](#)

[Payee Data Record](#)

[Statistical Data](#)

[Drug Free Workplace](#)

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**DEPARTMENT OF WATER RESOURCES**

NORTHERN REGION OFFICE  
2440 MAIN STREET  
RED BLUFF, CA 96080-2356



February 19, 2025

Brittany Friedman  
District Manager  
Sloughhouse Resource Conservation District  
8698 Elk Grove Boulevard, Suite 1-207  
Elk Grove, California 95624

**APPROVAL OF FUNDING FROM CALIFORNIA STREAM GAGE IMPROVEMENT PROGRAM –  
SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT STREAM GAGE REACTIVATION  
PROJECT**

Congratulations. Your request for funding from the Department of Water Resources' (Department) California Stream Gage Improvement Program (Program) for the Sloughhouse Resource Conservation District Stream Gage Reactivation Project (Project) has been approved. The tentative level of funding is \$317,160 and will be confirmed during the agreement process, which is the next step. Additionally, the term of funding will be from the time of agreement execution through March 2027.

This letter serves to inform you of this award and is a reminder that a resolution from your agency's governing body is needed before the agreement can be executed. To confirm you received this approval notification and to confirm your agency is intending on completing the agreement process, we request that you acknowledge receipt of this letter by signing and returning to Jessica Boyt by email at [Jessica.Boyt@water.ca.gov](mailto:Jessica.Boyt@water.ca.gov) within 10 business days.

The Stream Gage Improvement Program is funded by the Budget Act of 2023 (Stats. 2023, Ch. 189, Section 43). The intent of the Program is to improve the stream gaging network statewide following the recommendations in the SB19 recommendations (SB19 2022 Technical Report).

The funding award for this project is consistent with these recommendations and includes implementing the following items:

- Three reactivated stream gages on Dry Creek (036-2009-01, 036-2011-01) and Deer Creek (036-2019-01).

A draft funding agreement is being developed and will be sent to you for review and ultimately your agency's execution. You may begin incurring costs once the agreement is fully executed. No reimbursement of Eligible Project Costs will be issued until after the funding agreement is executed. Any costs incurred are at your own risk and liability until the funding agreement is executed. For guidance as to what are Eligible Project Costs and what type of documentation is required for

reimbursement, please see the *Guidelines for Funding Public Agencies under the California Stream Gage Improvement Program* which may be found at: [Stream Gage Improvement Program \(ca.gov\)](https://www.water.ca.gov/stream-gage-improvement-program).

The Department is grateful for your participation in improving the stream gaging network and are hopeful this program helps inform your agency in surface water matters. If you have any questions or need additional information regarding the agreement, please contact Radley Ott by email at [radley.ott@water.ca.gov](mailto:radley.ott@water.ca.gov) or by phone at (530) 945-0985.

Sincerely,



Teresa Connor  
Manager, Northern Region Office  
Department of Water Resources

ACCEPTED:

*Brittany Friedman*

\_\_\_\_\_  
Brittany Friedman, District Manager  
Sloughhouse Resource Conservation District

Date: 2/24/2025

**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025

Agenda Item #: 6

Agenda Item Subject: **Maps Update**

To: SRCD Board of Directors

From: Chris Timmer, WETA Program Coordinator

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**Background**

It was suggested that staff create and update internal maps relating RCD boundary lines, stream gauges, bodies of water in the basin, GSAs and parcels. WETA Coordinator, Chris Timmer, has utilized the ArcGIS System to create interactive maps for the RCD website and internal use.

Please note that these maps are a work in progress and in DRAFT mode. Staff is looking for feedback to improve the maps for general use.

**Link:** [Cosumnes/South American GSAs w/ APNs & Williamson Act Parcels](#)  
[RCD Map](#)  
[SRCD Hydrologic/Soil Permeability Map](#)

**Staff Recommendations**

- Provide feedback on the updated GIS Maps

**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025

Agenda Item #: 7

Agenda Item Subject: **Grant Updates**

To: SRCD Board of Directors

From: SRCD Staff

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**Background – CAPGP**

Sloughhouse RCD was awarded \$199,800 from the [California Department of Food and Agriculture’s \(CDFA\) Conservation Agriculture Planning Grant Program \(CAPGP\)](#) and the SRCD Board is finishing the work on this 2-year grant contract agreement.

- Identifying landowners whose property will receive the conservation plans.
  - Interest form: <https://www.surveymonkey.com/r/SRCDconservationplanning>
  - The remaining round of applications will be open until the slots are filled up (only 6 conservation plans remain open at this time).
  - Open plans: 1 Soil Health Plan, 1 Grazing Mgmt Plan, 1 Irrigation Mgmt Design Plan and 3 Carbon Farm Plans
- SRCD Staff Time for the Grant totals around \$19,250 to reimbursed to us
- Staff has requested a 6-month extension on this grant from CDFA. A large majority of RCD’s implementing this grant have also requested this extension and been approved.
- The current overall reimbursement to be submitted is in the amount of **\$42,400**

**Background – CDFA Water Efficiency Technical Assistance Grant**

On July 28<sup>th</sup>, the CA Dept. of Food and Agriculture (CDFA) announced that Sloughhouse Resource Conservation District has been selected to receive a Water Efficiency Technical Assistance (WETA) award in the amount of \$ 432,153.00. CDFA staff has finalized the grant agreement documents including the Scope of Work and Budget. The end date for this grant is slated to be March 31, 2026.

The grant application requested funds to cover personnel costs (roughly 4% FTE of the District Manager position, 8% FTE of the Admin Coordinator position, and a Water Efficiency Program Coordinator at 75% FTE), supplies, travel, employee training, outreach supplies, and pump efficiency test. Under this agreement, an outside contractor/consultant can also be hired and utilized to complete project objectives.

## WETA Update

- Flyer campaign started in February, and Mobile Irrigation Lab flyers have been posted throughout the District and just outside the District in Lower Cosumnes RCD boundaries. Direct outreach has been conducted since end of February by calling individual growers.
- The Mobile Irrigation Lab was presented at the Sac-Solano-Yolo Walnut meeting at Woodland on March 12<sup>th</sup> by Conor Higgins at Yolo RCD. The SRCD Mobile Irrigation Lab flyers will be provided with a sign-up-sheet. There will be a Sac-Solano-Yolo Almond meeting on March 27<sup>th</sup>, and Conor Higgins from Yolo RCD. will also present information about the Mobile Irrigation Lab.
- Two irrigation evaluations have been conducted in the past month. One irrigation evaluation was not completed due to poor drip line condition and the grower currently is in the process of replacing drip. Once the new drip is installed, the evaluation will continue.
- Four well pump efficiency tests were performed in the past month.

## SRCD Vehicle Lease

- Staff is proposing to lease a truck to assist staff with programs, projects & grants. Staff would like to receive approval to spend between \$3,000 - \$5,000 on a down payment for a truck lease.
- The following lease agreements highlighted in green are most feasible for the next two or three years depending on the agreement:

Truck	Due at Signing	Cost/month	Miles	WETA Coverage %	Total Cost
*2024 Tacoma SR - Davis	\$2,999.00	254(\$2,748 per year for 36 months)	10000 miles	79%	\$12,143.00
2025 Tacoma SR5 - Folsom Lake Toyota	\$3,500.00	297.95(24 months)	12000 miles	90%	\$10,650.80
2025 Tacoma SR - Folsom Lake	\$4,500.00	329.41(36 months)	\$12,000.00	58.5%	\$16,358.76
2024 Ford Maverick	\$3,000.00	347(36 months)	12000 miles	62%	\$15,492.00

<b>2025 Ford Ranger - Elk Grove Ford</b>	<b>\$4,000.00</b>	<b>422.68(36 months)</b>	<b>12000 miles</b>	<b>50%</b>	<b>\$19,216.48</b>
<b>2024 Tacoma SR5 - Miata Sacramento</b>	<b>\$3,000.00</b>	<b>294.35(36 months)</b>	<b>10,000 miles</b>	<b>71%</b>	<b>\$13,596.60</b>
<b>2025 Tacoma SR - 4X4 Double Cab - Placerville Toyota</b>	<b>\$3,995.00</b>	<b>339(36 months)</b>	<b>12,000 miles</b>	<b>59%</b>	<b>\$16,199.00</b>
<b>2025 Ford Ranger - Santa Clara</b>	<b>\$3,000.00</b>	<b>425.35(36 months)</b>	<b>12000 miles</b>	<b>52.5%</b>	<b>\$18,312.60</b>

- If the 2025 Toyota Tacoma SR5 from Folsom Lake Toyota is leased 24 months, 12,000 miles per year, the WETA grant will cover roughly 90% of the vehicle costs, including insurance.
- There is more than \$9,600 available in the budget to help cover the down payment and monthly payments. Indirect costs can cover the insurance during the WETA grant period. \$2,631 will be left remaining for vehicle fuel.

<b>Budgeted Travel Funds</b>	<b>Budgeted Travel Funds</b>	<b>Travel Funds Used</b>	<b>Travel Funds Remaining</b>	<b>Percentage used</b>
<b>1.1 - Initial Evaluations Travel</b>	\$2,798.00	\$1,364.33	\$1,433.67	<b>48.8%</b>
<b>1.2 - Evaluations Travel</b>	\$10,500.00	\$0.00	\$10,500.00	<b>0.0%</b>
<b>3.1 - Trainings Travel</b>	\$1,125.00	\$737.50	\$387.50	<b>65.6%</b>
<b>Total Travel Funds</b>	<b>\$14,423.00</b>	<b>\$2,101.83</b>	<b>\$12,321.17</b>	<b>14.6%</b>
<b>Indirect Expenses</b>	<b>Budgeted Indirect Expenses</b>	<b>Indirect Expenses Used</b>	<b>Indirect Expenses Remaining</b>	<b>Percentage used</b>
<b>Total Indirect Expenses(25%)</b>	<b>\$86,430.00</b>	<b>\$19,284.83</b>	<b>\$67,145.17</b>	<b>22.3%</b>

Lease Details:

# Folsom Lake Toyota

Date: 2/24/2025 10:32 AM  
 Salesperson: Jerome Costello  
 Manager: Jerome Costello

FOR INTERNAL USE ONLY

**BUSINESS NAME** Sloughhouse Resource Conservation Home Phone : \_\_\_\_\_  
**CONTACT** Chris Timmer  
 Address : 13147 Jackson Road SLOUGHHOUSE, CA 95683 SACRAMENTO Work Phone : (916) 526-5447  
 E-Mail : chriswtimmer@gmail.com Cell Phone : (916) 628-0369

**VEHICLE**  
 Stock # : SM029663 New / Used : **New** VIN : 3TMKB5FN0SM029663 Mileage : 6  
 Vehicle : 2025 Toyota Tacoma Color : 0040/Ice Cap  
 Type : SR5 (A8) 4x2 Double Cab 5 ft. box7146  
 Body Size : \_\_\_\_\_ Style : \_\_\_\_\_ Weight : 0 Unit Class : \_\_\_\_\_

Market Value Selling Price	39,069.00
Discount	- 2,115.00
Adjusted Price	36,954.00
SB55	165.00
Doc Fee	85.00
Tax	174.20
Vehicle License	241.00
CA TIF	194.00
Registration	68.00
CHP Fee	30.00
License Plate	1.00
County Fee	20.00
Smog Abatement	20.00
Tire Fee	7.00
DMV Electronic Filing	34.00
CA Truck Weight Fee	154.00
Acquisition Fee	650.00
Balance	38,797.20

Lease Payments		Estimated	
<b>Cash Down</b>	<b>3,500.00</b>	<b>4,500.00</b>	<b>5,000.00</b>
<b>24 Months</b>	<b>297.95</b>	<b>251.91</b>	<b>228.89</b>
<b>39 Months</b>	<b>309.12</b>	<b>280.32</b>	<b>265.92</b>
Annual Mileage Allowed: <u>12,000</u>			



**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025

Agenda Item #: 8

Agenda Item Subject: **Cosumnes Groundwater Authority Update**

To: SRCD Board of Directors

From: Brittany Friedman, District Manager

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**Cosumnes Groundwater Authority (CGA) Overview**

Links: [Board Meeting Materials](#) | [Committee Meeting Materials](#)

Upcoming CGA Board Meetings

Next Regular Meeting

- Wednesday, April 2, 2025, 8:30-11:30am
- Location: Galt Police Department, 455 Industrial Dr., Galt, CA 95632
- Topics: FY 25-26 Draft Budget and Spring Groundwater Monitoring

**Background**

At the most recent CGA meeting, the Board adopted the Member Contribution Funding Agreement. Each GSA must now take this agreement to their Boards for approval/adoption. Funds will be collected on or before June 30, 2025.

Staff will work with the Treasurer to put together a draft budget for the 2025-2026 year for the April CGA meeting, as well as begin working on the FY 23-24 CGA Audit which is due June 30, 2025.

Staff will be conducting the Groundwater Monitoring for SRCD, GID and Clay WD on April 9 and 10, 2025. The WETA Coordinator, Chris Timmer, has indicated he feels comfortable conducting the monitoring with just SRCD staff, rather than using an outside consultant. Staff would need to purchase a Sounder to complete the Monitoring and retrieve water levels.

**RECOMMENDATION:**

- Authorize staff to purchase a Groundwater Monitoring Sounder up to a certain dollar amount.



**Sloughhouse Resource Conservation District  
Board of Directors Meeting**

Agenda Date: March 18, 2025  
Agenda Item #: 9  
Agenda Item Subject: **SRCD Staff Report**  
To: SRCD Board of Directors  
From: SRCD Staff

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**Staff Updates**

- Staff has been working with Blomberg and Griffin Accounting to complete the FY 22-23 and FY 23-24 Audits. The documents have all been submitted and staff is working to finalize these Audits.
- Staff, along with Treasurer Gary Silva, has begun working with Shawna, a part-time bookkeeper, to assist with overall financial structures as we continue to take on more grants and bring in more funds.